



TANKERTON FOOTBALL CLUB

www.tankertonfc.co.uk

Registered Charity no. 1154570

Risk Assessment Policy

OPENING AND CLOSING OF GROUND AND CARPARK				
TASK	HAZARD IDENTIFIED	RISK FACT OR 1-5	EXISTING CONTROLS	ADDITIONAL CONTROL MEASURES
Opening and closing of grounds	Potential injury/accident for lone person to carry out this task and no one be aware	(2)	Generally a number of people arrive at same time	Where possible do not carry out this task alone
Toilets	Potential injury/accident for lone person to carry out this task and no one be aware	(2)	Generally a number of people arrive at same time	Where possible do not carry out this task alone
Equipment Store	Children accessing equipment store unsupervised	(1)	Store locked outside of training / weekends and kept tidy	Equipment store to be closed when in use
Marshalling of car parking on match days	Interface of cars and pedestrians, especially children	(4)	Car Parking documents sent with Match fixtures. Marshalls to wear hi vis jackets	Events such as Tournaments or Presentation day will have their own guidelines and rotas issued

Policy	Version	Effective Date	Next Review	Author	Page
Risk Assessment	3.0	2.1.24	1.125	RM	1/12

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Emergency access points	Access for emergency vehicles blocked	(3)	Emergency access points clearly marked with no parking sign on gate. Access for emergency vehicles should be maintained at all times.	See also Safety and Emergency Procedures. Managers of teams aware to immediately tackle issue at any time if seen vehicle blocking access
Checking for animals	Dogs or other animals brought into the grounds	(3)	All teams (home and away) notified that animals are allowed within the grounds but must be kept on leads.	Match fixture invitation contains venue rules and Managers have the right to enforce this via opposition managers
Serving in Tea shack/cabin	Hot urn or kettle used for drinks with risk of scalding	(3)	People under sixteen not allowed to serve hot drinks in tuck shop, but can assist with general service under adult supervision	Instruction available if individuals not clear on how to use equipment. First aid kit available in Tea cabin.

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Risk Assessment	3.0	2.1.24	1.125	RM	2/12

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Serving in Tea shack/cabin	Money/stock could be stolen	(1)	Money not kept in tuck shop, minimal value of stock.	
Checking of playing areas	<p>The presence of following could cause injury or ill health.</p> <ul style="list-style-type: none"> Holes/divots Animal faeces Standing water Other foreign objects large stones/twigs/metal/Ice / Snow Uneven Lighting under floodlights 	(4)	<ul style="list-style-type: none"> Pitches are inspected during winter months. Managers to check prior to starting each session or game. 	<ul style="list-style-type: none"> Ensure supply of sand/earth is available to fill holes. Referee to carry out final check prior to match starting. Match to be cancelled if either manager and/or referee considers conditions are unsafe.

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Goalposts	<ul style="list-style-type: none"> Goals could fall or be blown over People could get injured if the goalposts are not used for their intended purpose. Fingers could become trapped in metal hinges of goals. Fingers could get trapped in nylon mesh or goal net securing clips 	(4)	<ul style="list-style-type: none"> Goals are installed to manufacturers recommendations. Prior to each game the manager should ensure that the goalpost are adequately secured. Only adults should help erect goals. 	<p>Before each game or session the manager should</p> <ul style="list-style-type: none"> Check each goal is anchored in its place. Exert a significant downward force on the crossbar Exert a significant backward force on both upright posts. Exert a significant forward force on both upright posts. Referee to carry out final check prior to starting.
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Player protection and welfare	<ul style="list-style-type: none"> Ensuring adults who come into contact with children within the club are suitably checked and qualified. Injuries to players Ill health of players Transporting players to games Photography Internet and social media networks Dangerous equipment Heading of footballs 	(3)	<ul style="list-style-type: none"> Qualified Welfare Officer appointed by the club. Managers and Coaches and all helpers CRC checked, and safeguard trained. All teams to have at least one FA level 1 qualified coach or manager. All teams to have at least one first aid certificate holder with the team. Football Association procedures followed. If match to be videoed, then permission should be sought from managers who will consult spectators. Social Media Policy in place. 	<ul style="list-style-type: none"> Regular check required to ensure information is up to date and checks carried out promptly on new members. CWO to regularly distribute FA guidelines on internet, social networking and contacting u18s throughout the season
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			<ul style="list-style-type: none"> Annual County FA Health check undertaken each year to ensure all this is covered and Affiliation maintained. Manager/referee to carry out check to ensure boots/studs are suitable for pitch/conditions. All teams to follow latest FA Youth Heading Guidance; FA Heading Guidance Adult Amateur Football. (See TFC Website). All coaches should be familiar with FA Concussion Guidance (see TFC website). 	
Players with existing medical conditions	<ul style="list-style-type: none"> Player becomes ill during a match or training. 	(3)	<ul style="list-style-type: none"> Club obtain details of existing medical conditions at registration and the beginning of every season. Also obtain 	Manager to check in with all players each session that they are ok and take note of any

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	<ul style="list-style-type: none"> Players with existing medical conditions have an occurrence/incident whilst training or playing in matches. 		contact details every season and pass these to relevant manager. <ul style="list-style-type: none"> Manager to familiarise themselves with emergency procedures. Parent/player to ensure any medication that might be required (e.g. inhaler) are available at training and at matches. Players with contagious conditions advised that they cannot participate in training or matches. 	changes to their existing conditions and respond accordingly.
Player attire at training and on match days	<ul style="list-style-type: none"> Player not wearing appropriate items or equipment. Existing or change to weather conditions. 	(3)	<ul style="list-style-type: none"> Manager or coach to ensure players are wearing shin pads, suitable boots and are not wearing jewellery or other unsuitable items. 	

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	<ul style="list-style-type: none"> Inadequate sun blocker and potential dehydration. 		<ul style="list-style-type: none"> Manager to familiarise themselves with emergency procedures. Managers to ensure players are adequately equipped to play in the prevalent weather conditions e.g. sun cream, water. Drinks breaks at the discretion of referee in collaboration with coaches. 	
Safety of the visiting teams	Visiting teams not aware of procedures in case of emergency	(3)	<ul style="list-style-type: none"> In case of emergency TFC official or manager to provide support All home teams to have at least one first aider 	Information available in changing rooms and First Aid room

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Risk Assessment	3.0	2.1.24	1.125	RM	8/12

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Emergency procedures	Lack of clarity in case of emergency	(3)	<ul style="list-style-type: none">Emergency access point to be kept clear at all times.Playing fields address to be displayed clearly in the changing rooms.Managers to carry charged mobiles at all times.Emergency first aider available at all times	Information available in changing rooms and First Aid room
Health and Welfare of adults and other visitors to the grounds	Injury or ill health of adult or other visitors	(2)	<ul style="list-style-type: none">Coaches and managers to carry charged mobile at all times.Emergency first aider available at all times	Information available in changing rooms and First Aid room

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Evacuation procedures	Changing room fire Threats to safety – dangerous animal, threatening person, severe weather etc.	(1)	<ul style="list-style-type: none">• Manager to co-ordinate evacuation of teams• Person running Tuck/coffeeshop to evacuate tuck shop.• Manager to check changing rooms and toilets and evacuate.• Only dogs on leads allowed on ground.• Managers to carry charged mobiles at all times.	<ul style="list-style-type: none">• Information available in changing rooms and First Aid room• One person to be in charge/go to contact at events such as Tournaments or Presentation day• Emergency procedures regularly made available/highlighted to everyone by CWO.

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- **1 / Very Low:** Highly unlikely to occur. May occur in exceptional situations.
- **2 / Low:** Most likely will not occur.
- **3 / Moderate:** Possible to occur.
- **4 / High:** Likely to occur. Has occurred in the past.
- **5 / Very High:** Highly likely to occur. Has occurred in the past and conditions exist for it to occur again.

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Policy Version Control. Summary of Changes:

Policy	Version	Reason for Change	Effective Date	Next Review	Author
Complaints	3.0	Policy Rewrite.	1.2.24	1.1.25	RM

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Risk Assessment	3.0	2.1.24	1.125	RM	12/12

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